

# INITIAL SCREENING OF INCOMING PAPERS CHECKLIST

Reviewer:                     

Date:                     

APPLICATION NO.                     

1. PETITION TYPE CODE

       R137(a) Petition                      501  
       R137(a) Petition                      509  
       (Issue Fee/Dwgs)  
       R137(b) Petition                      502  
       R137(b) Petition (IFEE/DWG)                      510  
  
       R53(e) Filing Date                      412  
       R137(f) Petition                      536  
       R183 Pet. (waive R67 sup. dec.)                      516  
       R182 Petition (inv. name chg., order  
       of inv., atty/assig. name chg., dup.  
       let. pat.)                      519  
       R182 Petition - (omit items  
       w/postcard)                      520  
       R183(susp./waive ex. rule, R59)                      503  
       R378(b/e) Petition                      532  
       R378(c) Petition                      533  
       R377 Petition                      521  
       R381(b) Petition                      523  
       R181 Petition (rev. non-exam)                      515  
       R181 Petition (rev. exam)                      504

PETITION TYPE CODE

       R28c Petition (small to large)                      321  
       R28c Petition (large to small)                      320  
       R47 Petition                      313  
       R53 Petition (Lost App., postcard  
       rec., inc. by ref., conversions,  
       misnum/mislabel. dwgs)                      408  
       R10(d) Exp. Mail FD (USPS)                      411  
       R10(c/e) Exp. Mail FD                      416  
       R53 Pet. conv. to/from prov.                      527  
       R7B(a)(3)/(6) Petition                      535  
       R55(c) Petition                      535  
       R55(a) Petition                      507  
       R183 Petition  
       (corr. data 85b/pat)                      538  
  
       R314 Petition                      508  
       Pet. W/D Abn                      525  
       R705(b) PTA-Bef iss                      550  
       R705(d) PTA-Aft iss                      551  
       R705(c) Reinstate red. term.                      552  
       R701 PTE                      553  
       Other                     

## 2. LIST PAPERS FILED WITH PETITIONS

<u>      </u> PreAmdt/Amdt	<u>      </u> CPA	<u>      </u> Associate POA
<u>      </u> Filing Fees	<u>      </u> RCE	<u>      </u> Terminal Disclaimer
<u>      </u> Reply/Arguments	<u>      </u> IDS	<u>      </u> Change of Address
<u>      </u> Election	<u>      </u> 129(a) Submsn	<u>      </u> Revocation/POA
<u>      </u> Notice of Appeal	<u>      </u> Issue Fee	<u>      </u> Priority Documents
<u>      </u> Brief (3)	<u>      </u> Drawings	<u>      </u> Request C of C
<u>      </u> Reply Brief	<u>      </u> Oath/Decl & POA	<u>      </u> Rule 312 Amdt
<u>      </u> Declaration R132	<u>      </u> Ext Time ( )	<u>      </u> Statement 3.73b

Other Papers                     

                    Status Inquiry                    

3. Is paper a petition to withdraw holding of abandonment:        yes        no  
 If so, send paper and/or file to appropriate location (Note: remove any flag set first):

- Nonreceipt of action from TC or assertion that reply was timely filed:  
 Send paper to TC
- Nonreceipt of Missing Parts Notice or assertion that reply was timely filed:  
 Send paper to -OIPE - CP2-5B26- - ATTN: Doshie Day
- Assertion of timely payment of issue fee and/or submission of drawings:  
 Send petition to Office of Publications: ATTN: Tom Hawkins
- Other

4. Other:                     

If not handled in Office of Petitions, send paper to appropriate location.

5. Is petition accompanied by assignment papers, fee address, or other paper which needs to be sent to another location?        yes        no If so, make copy of assignment papers, fee address, or other paper; mail original to proper location and place copy in file with an indication that the original paper(s) has been forwarded to the appropriate location (Assignment Branch; Maintenance